

**HOLDEN BOARD OF SELECTMEN
TOWN MANAGER INTERVIEW
EXECUTIVE SESSION MEETING MINUTES
NOVEMBER 23, 2009**

8:47PM

Senior Center

Present: Chairman Kimberly Ferguson, James Jumonville,
Anthony Renzoni, David White, Kenneth O'Brien

Others Present: D. Moschos, Labor Counsel
Mark Morse, Executive Recruiter
Elizabeth Helder, Recording Secretary

Chairman Ferguson opened the meeting at 8:48PM.

1. Non-Union Contract Negotiations

The Selectmen reviewed a vote prepared by Labor Counsel for the Board to consider at its November 30, 2009 meeting in anticipation of hiring a Town Manager.

Mr. Morse will call each candidate on November 24, 2009 to express the Board's initial impression of the final interview process.

The Board reviewed Employment Contract Draft #3. The final candidate will receive the draft contract and will be asked to come back to the Board with feedback subject to any further action from the Board.

Mr. Morse provided the Board with feedback regarding the car clause. In a survey conducted by Mr. Morse, car allowances for Town Manager's ranged from \$350/mo to \$9000/year.

Sel. O'Brien suggested that the Board consider making a list of what skills the candidates bring that the Board values, what characteristics are more important than others in order to judge the candidates on their skills.

Chairman Ferguson commented that it is too far down the process to go back and create a matrix of wants. Sel. White commented that it is a personal decision how and by what you rank a candidate.

Mr. Moschos said it is important for the Board to determine who is going to be the best leader for the Town.

The Board will meet at 6PM on November 30, 2009 to hold a tax classification public hearing. After the public meeting, the Board will enter into executive session.

Motion by Sel. White, seconded by Sel. O'Brien, it was **UNANIMOUSLY VOTED TO ACCEPT EMPLOYMENT CONTRACT DRAFT 3 AS PRESENTED. ROLL CALL: WHITE: YES; O'BRIEN: YES; JUMONVILLE: YES; RENZONI: YES; FERGUSON.**

Motion by Sel. White, seconded by Sel. O'Brien, it was **UNANIMOUSLY VOTED TO ADJOURN FROM EXECUTIVE SESSION AT 9:11PM. ROLL CALL: WHITE: YES; O'BRIEN: YES; JUMONVILLE: YES; RENZONI: YES; FERGUSON.**

APPROVED: _____ January 19, 2010